



**“Your Company Name Ltd!”**

**Fax Back To 0870 7201128**

**REQUEST FOR CONFIDENTIAL TRADE REFERENCE**

**Please circle or comment in each area:**

Applicants name: **“Your Customer Name”**

**Trading Address: “ Some street , sometown , any county**

**Tel: (xxxxxxx): Fax: (xxxxxxx)**

Length of time you have traded with this applicant:

Under 6 months          6-12 Months          1-2 Years          Over 2 Years

Comments \_\_\_\_\_

Monthly Sales:

Up to £500          £501 - £1000          £1001-£3000          £3001-£5000          Over £5000

Comments \_\_\_\_\_

Credit Limit:

Up to £500          £501 - £1000          £1001-£3000          £3001-£5000          Over £5000

Comments \_\_\_\_\_

Credit Terms:

30 Days          60 Days          90 Days          Other.....

Comments \_\_\_\_\_

Payment Record:

Excellent          Good          Average          Below Average          Poor

Comments \_\_\_\_\_

Signed :

Date :

Name :

Position :